## distribution essentials



focus on essentials



# Infor ERP FACTS: Email

Email provides Infor ERP FACTS users with a new level of convenience that will enable them to work more efficiently and effectively. The Email solution provides users with the ability to send emails directly from Infor ERP FACTS with reports and documents as attachments. This feature is designed to provide new levels of convenience and efficiency by allowing users to send Infor ERP FACTS reports and documents more quickly and more easily.

An email can be sent directly from any Infor ERP FACTS screen, whether you are working from a dumb terminal or a PC. Attachments such as documents and reports can be attached to the email as a text (.txt) file. With the addition of UnForm, the laser forms software, the attachment can be sent as an Adobe Acrobat (.pdf) file. The PDF attachment contains all of the UnForm enhancements so they look just like the form printed on a laser printer.

Sending an email from Infor ERP FACTS is as easy as printing a report to a printer:

- Simply choose the email option instead of a printer
- Automatically creates a new email, defaulting to the user's name and email address
- Enter the recipient information on the email entry screen
- Type in a custom message for the body of the email as long or short as necessary
- Multiple recipients and types (ie. To, Cc, Bcc) are supported
- · Email addresses can be stored in the email directory and searched for in email entry

#### System Requirements:

Email will operate on UNIX and Windows 2000. The Infor ERP FACTS server must have TCP/IP networking setup and be able to communicate with the SMTP email server. The email server may be in-house or hosted by an Internet Service Provider. MailCall is required.



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### A PARTNER SOLUTION ...

(**→**)

Developed by Earnest & Associates, an Authorized Infor Channel Partner, Email is certified by Infor as a leading solution for Infor ERP FACTS. By selectively creating alliances with partners that maintain the same the same rigorous quality standards for programming, design and functionality, Infor provides our customers with an expanded and enhanced solution.

Email Entry suppor text and Adobe Acrobat attachments and multiple recipients. >>

| From geory          | je@aperum.com                         |   |
|---------------------|---------------------------------------|---|
| Attachment for      |                                       |   |
| Subject Pas         | t Invoice Attached                    |   |
|                     |                                       |   |
|                     |                                       |   |
| B - Bcc 💌           |                                       | 益 |
|                     |                                       |   |
| LN# Type            | Address                               |   |
| 0001 To             | sam@deluxe.com                        |   |
| 0002 Cc<br>0003 Bcc | many@deluxe.com<br>sally@democomp.com |   |
| add                 | sany@democomp.com                     |   |
|                     |                                       |   |
|                     |                                       |   |
|                     |                                       |   |
|                     |                                       |   |
|                     |                                       |   |

The Email Directory centralizes contact data for the entire company. >>

| C <u>u</u> stomer<br>Go To   | Vendor Na <u>m</u> e  | Email <u>A</u> ddress  | Co <u>n</u> tact   |
|--|---|--|--|
| Filters<br>Keywords  | And   | Go   |  |
| Contact<br>Dagney Taggart<br>Eddie Wilers<br>Henry Cameron<br>Howard Roark<br>James Lee<br>John Schroeder<br>Sam Johnson | Emailaddress<br>dtaggart@taggart.com<br>ewilers@taggert.com<br>henry@roark.com<br>jlee@deluxeequip.com<br>johns@southeastern.com<br>sjohnso@deluxeequip.com | Na<br>Taggart Tra<br>Taggart Tra<br>Roark Archi<br>Deluxe Equi<br>Southeaster<br>Deluxe Equi | nscontine<br>nscontine<br>tectural,<br>tectural,<br>pment War<br>n Industr |
| Sam SumSUN   |   |  |  |

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